

**CITY OF ST CLAIR, MICHIGAN  
CITY COUNCIL, PLANNING COMMISSION, ZBA  
SPECIAL JOINT MEETING MINUTES  
WEDNESDAY, APRIL 12, 2023- 6:30 P.M.**

Meeting Called to Order at 6:30pm by Planning Commission Member McCartney in the Council Chambers of the Municipal Building, 547 N. Carney Drive, St. Clair, Michigan, 48079 to review 2022 zoning and planning activity and discuss 2023 potential activity.

**PRESENT:** Mayor Cedar, Councilmembers Gottler, Kuffa, LaPorte, Watt; Planning Commissioners McCartney, Beaudua, Griffor, LaPorte(dupe), Wade; Zoning Board of Appeals Chairman Bier, Zoning Board of Appeals members Glassford, Ives, Brooks, Vernier.

**ABSENT:** City Council members Paul, Volz; Planning Commission members Beier, Grates; Zoning Board of Appeals members Gizowski, Westrick. (all excused)

**ADMINISTRATION:** Jennifer Burlingame, Building Secretary; Delos Boulier, Building Inspector; Tom Lutkenhoff, Code Enforcement Officer; Dave Scurto, City Planner; Annette Sturdy, City Clerk.

**AUDIENCE:** There were 2 people in the attendance.

Call to Order and Introductions- Planning Commissioner McCartney and Mayor Cedar introduced all members. Clerk Sturdy stated although this meeting is not required, it is a Best Practice and will allow members the opportunity to directly collaborate and to ensure everyone is heading in the same direction.

New Business –

- Planning Commission – The annual Planning Commission report was distributed to all members. It was a very productive year.
- Zoning Board of Appeals- The Zoning Ordinance Evaluation and 2022 meeting summary was distributed to all members. Dave Scurto explained the guidance principles for the evaluation and offered suggestions for updates to the Zoning Ordinance. Suggested updates included, but was not limited to, the need to refer to the most current Public Act, the conditional rezoning process, permitted use, signs and noise standards. Discussion occurred on how to update the Ordinance as one at a time amendments or in entirety, the associated cost, possibly including it as a future Capital Improvement project and Codification service providers.

Public Comment-Concerns heard from D. Fabian, 1579 Vine, on a feral cat concern. Code Enforcement Officer Lutkenhoff clarified actions that have been taken to address the issue and explained current remedies are now exhausted. Consideration is requested to include a reference to a cat limit in the Ordinance.

No action taken.

**ADJOURNMENT** at 6:55pm

Annette Sturdy, City Clerk

Bill Cedar, Jr., Mayor