

REQUEST FOR PROPOSALS

**City of St. Clair
St. Clair Trail Hub Restroom Project
Palmer Park – City of St. Clair, Michigan**

The City of St. Clair will receive **sealed bids** for the **St. Clair Trail Hub Restroom Project**.

Bidders should submit a sealed bid marked “ST CLAIR TRAIL HUB RESTROOM PROJECT” clearly on the envelope by **10:00 AM on Tuesday, June 16, 2026**. At this time bids will be opened and read aloud. All bids should be submitted to the attention of:

Annette Sturdy, City Clerk
St. Clair City Hall
547 North Carney Drive
St. Clair, MI 48079

Bids will be publicly opened and read aloud immediately thereafter.

1. Project Information

Owner

City of St. Clair
547 N. Carney Drive
St. Clair, MI 48079-5214

Owner’s Representative

Steve Duchane, City Manager

Project Location

Palmer Park, City of St. Clair, Michigan

Project Name

St. Clair Trail Hub Restroom

2. Scope of Work

The project includes removals, site work, underground utilities, exterior concrete, and site restoration for the installation of a new restroom facility. Work includes, but is not limited to:

Removals

- Remove existing concrete sidewalk as shown
- Remove existing porta-potties
- Remove existing concrete pavement
- Remove existing wood fencing

General Site Work

- Strip existing topsoil
- Site grading and balancing
- Excavation and removal of unsuitable soil in building footprint with replacement of engineered fill up to foundation base at Elev. 578.7, per detail on Architectural Sheet S101.
- Foundation sand backfill above elevation 578.7 by others.
- Final site grading and balance

Utilities

- Water service by Owner
- Install 2" directional-bore sanitary sewer
- Provide tie-ins and cleanouts as shown
- Install duplex lift station supplied by owner, complete with controls and start up. Service breaker and power by others.

Concrete and Flatwork

- All exterior concrete, sidewalks, and flatwork
- Building floor slab by others

General Conditions

- Provide traffic control and signage as needed to access site from Riverside Drive. Provide and install 4' safety fence around all excavations. Provide and install Soil Erosion fencing around all disturbed areas.

These items together with miscellaneous related items of work as well as clean-up and restoration

3. Bid Requirements

Bids shall be submitted as a **lump sum** proposal and must include:

- Bid on contractor's letterhead

- Contractor qualifications
- References
- Subcontractor list
- Project schedule or phasing plan

Bids shall remain valid for **60 calendar days**.

4. Contract Requirements

Project Schedule

Start: July 6, 2026

Substantial Completion: September 30, 2026

Liquidated Damages

\$200.00 per calendar day beyond substantial completion

Insurance

Contractor shall provide certificates for:

- General Liability
- Automobile Liability
- Workers' Compensation
- Umbrella/Excess Liability

Bonding

- Bid Bond: Not required
 - Performance Bond: Required
 - Payment Bond: Required
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5. Technical Documents

The following documents form part of the contract:

- Civil Plans – AEW Civil Engineers (March 2026)
 - Architectural Plans – AEW Civil Engineers (May 2026)
 - Soil Boring Reports – G2 Engineers
 - Duplex Lift Station Detail
 - St. Clair County SESC Permit (required)
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6. Pre-Bid Meeting and Site Access

A **Mandatory Pre-Bid Meeting and Site Inspection** will be held:

Thursday, June 4, 2026

9:30 A.M.

City of St. Clair

547 North Carney Drive

St. Clair, Michigan 48079

Attendance is required to be eligible to bid.

Contractors may walk the site independently at any time.

7. Submission Instructions

Submit To

Annette Sturdy, City Clerk

City of St. Clair

547 North Carney Drive

St. Clair, Michigan 48079-5214

Copies Required

Three (3) complete hard copies

Envelope Labeling

All Bids shall be labeled with the Project name. St. Clair Trial Hub Restroom, bid opening date/time and plainly displaying the name and address of the Bidder on the outside of the envelope. The envelope shall contain (3) complete hard copies of the Bid and required bid information. Bids shall be sealed when submitted. Bids must be sealed and include all required attachments.

8. Evaluation and Award

The City of St. Clair will award the contract to the lowest responsible bidder; however, it reserves the right to reject any or all bids and to waive any irregularities in bidding. The successful bidder will be required to furnish satisfactory performance, maintenance and guarantee, labor and material bonds and insurance certificates.